**Project Charter**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Part I – General Information | | | | | |
| (1) Project Title | | Afrimerican Culture Initiative | | | |
| (2) Project Description/ Scope | | The project was initiated to combat the negative health outcomes & messaging of fast food in communities of color. The project entails two separate projects.  1) The first one is to spread awareness about cultural food benefits and improve the eating patterns by establishing a Cultural Nutrition Program for the students of the school.  2) The second one is to design a restorative circle web app. | | | |
| (3) Deliverables | | 1. Final community presentation 2. Final Presentation printed. 3. Technical report - Accumulation of data - organized. 4. Project management report -    1. Organization structure.    2. SWOT of Roles and team dynamics.    3. Notes of minutes w/ overall critique.    4. Cultural Competency/Gender bias/Socio economic/ other biases    5. NEU - EMGT 5520 Class integration with project critique. | | | |
| (4) Project Objectives | | Cultural Nutrition Education   1. To develop a detailed report on Community Benefits agreement. 2. To develop & implement strategy (along with Boston Prep staff) to improve authenticity of cultural meals served at Boston Prep. 3. To develop and implement strategy (along with Boston Prep staff) to aid Boston Prep staff better implement Boston Prep Cultural Nutrition program. 4. Provide maintenance for the ongoing Boston Prep Cultural Nutrition program. 5. Incorporate BDEA high school students from communities of color in our TEAM.   Restorative Circle Web App project   1. To research and produce schematic to accommodate an automated circle practice for multiple groups. 2. Provide detailed reports on web apps, web app features and start-up cost analysis. 3. Develop daily operations & maintenance cost plan for proposed Web App. | | | |
| (5) Work Site | | Northeastern University / Remote | | | |
| (6) Pre-assigned  Resources | | [Project Info Sheet Fall 2021](https://docs.google.com/document/d/1WO3E-qnTKqo2d7Xg9JcrcTF2YZrSfUFI/edit) | | | |
| (7) Stakeholders List | | | | | |
| Name | | | Title | | Organization |
| Marlon Solomon | | | Project Manager for the BPCS Cultural Nutritional Project & | | Afrimerican Culture Initiative Inc [www.afrimericanone.org](http://www.afrimericanone.org) |
| Taryn Hatch | | | Chef from Fresh Pick Cafe | | Freshpick cafe - Food provider at the school |
| *Contact needed* | | | Cultural Nutritionist | | Oldways Cultural Food Traditions [www.oldwayspt.org](http://www.oldwayspt.org) |
| *Contact needed* | | |  | | Boston Preparatory Charter School. [www.bostonprep.org](http://www.bostonprep.org) |
| *Contact needed* | | |  | | Boston Day & Evening Academy - <https://bdea.com/> |
| Glorya Fernandez | | | Dieticians | | [www.fullcircle.coachesconsole.com](http://www.fullcircle.coachesconsole.com) ; Gogobytes LLC |
| (8) Summary Milestone Schedule | | | | | |
| Description | | | | | Due Date |
| Restorative Project management education & Project overview | | | | | 15th October |
| Research, project maintenance, project design | | | | | 3rd December |
| Deliverables submission | | | | | 15th December |
| (9) Assumptions | | | | (10) Constraints | |
| * Need to reach out to restaurants only in the community | | | | Cultural Nutrition Education   * Work based on school timelines which is unknown but very strict * Access to new data (via surveys) | |
| Restorative Circle Web App project   * Team inexperienced with web app development | |
| (11) Out of scope | Cultural Nutrition Education   * Do not need to interact with schools directly | | | | |
| Restorative Circle Web App project   * Do not actually need to make a website (We just need schematics) | | | | |

Signature(s)/Dates

Project Sponsor(s) Program Manager